

HARYANA STATE TECHNICAL EDUCATION SOCIETY (HSTES)

From : Director General Tech. Education-cum-Vice Chairman,
Haryana State Technical Education Society (HSTES),
Panchkula, Haryana.

To : The Principals/Directors,
All Aided/ Self Financing Technical Institutions
of Haryana

Memo No. 1303 /HSTES

Dated: 24-07-2024

Subject: Deposit of Admissions Data Management Fee (ADMF) for the Academic Session 2016-17 to 2023-24.

Kindly refer to this office memo no. 908-1434 dated 13.06.2023 the subject noted above.

In this regard, it is intimated that HSTES office has regularly demanded the pending ADMF for the session 2016-17 to 2023-24. As per the decision taken in Agenda Item No.18.27 of 18th BoG meeting held on 01.04.2016, it was decided that Admission Data Management Fee (Rs.200/- per admission) will be charged by HSTES in respect of all admissions (Centralized Admission and Institute Level Admission) in Self-Financing Institutions and un-aided branches of Aided Institutions from the academic session 2016-17 and onwards.

Accordingly, the institutions are hereby directed to deposit the Admission Data Management Fee (ADMF) with the HSTES otherwise suitable action will be taken against the defaulter institutions by the department.

It is directed to ensure to deposit the pending amount as mentioned in the list of "Pending ADMF data from 2016-17 to 2023-24" available on the website <https://hstes.org.in/ADMF> on account of ADMF for the students admitted in un-aided branches of aided institutes and all private institutes in the state of Haryana by end of the next month. It is also directed to ensure to update the same on the portal available on the website <https://hstes.org.in/ADMFdepositform> (copy attached).

Amount is to be transferred in HSTES Saving account no. 100030641768 IFSC code no. INDB0000090, Indusind Bank, Sector-11 Panchkula. The institutes are further directed to intimate the deposit on email at hstesadmf@gmail.com and also through speed post so that the amount deposited by the institute could be settled in the books of HSTES. This data along with the forwarding letter is available on the website of HSTES www.hstes.org.in

However if any amount of ADMF is already deposited by the institute up to 2023-24 and still showing as payable in the list on website the same should be reconciled with the HSTES by informing the details (date of deposit and amount thereof) on email at hstesadmf@gmail.com

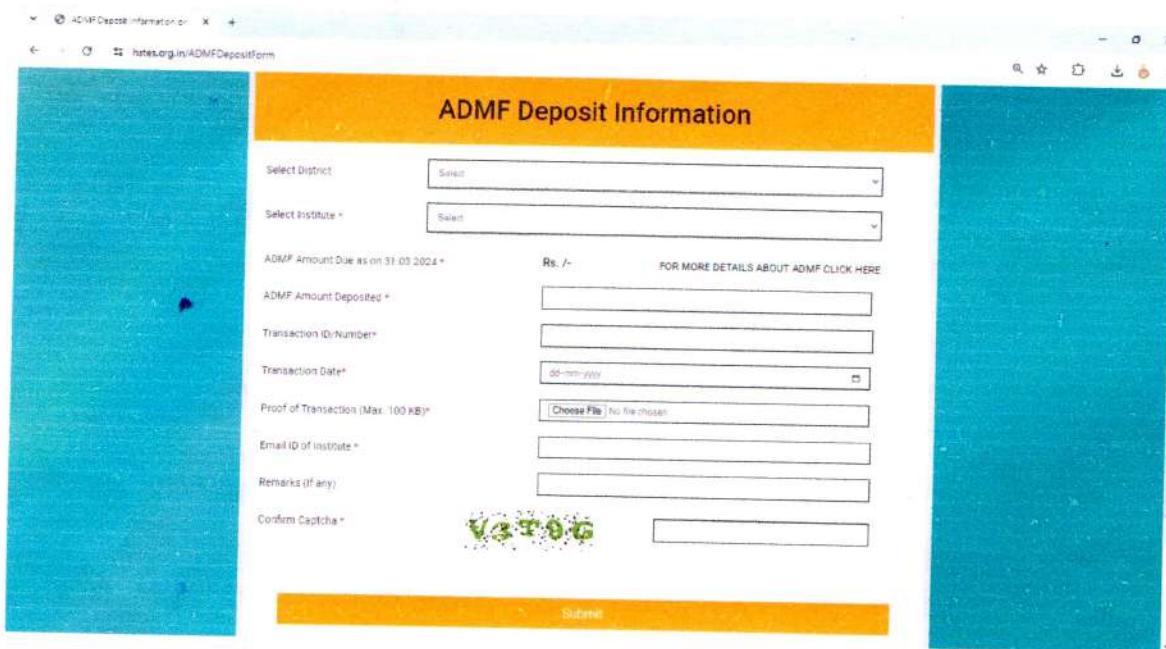
Encls.: (As Above)

Joint Director
for Director General Tech. Edu.-cum-Vice Chairman,
Haryana State Technical Education Society,
Panchkula, Haryana

Parveen Kumar
Jitendra

ADMF Information Updation Form

URL for entering ADMF Deposit Information: <https://hstes.org.in/ADMFDdepositForm>



The screenshot shows a web-based form titled "ADMF Deposit Information". The form is divided into several sections: "Select District" and "Select Institute" (both with dropdown menus), "ADMF Amount Due as on 31-03-2024" (with a text input field and a note "FOR MORE DETAILS ABOUT ADMF CLICK HERE"), "ADMF Amount Deposited" (with a text input field), "Transaction ID/Number" (with a text input field), "Transaction Date" (with a date input field), "Proof of Transaction (Max. 100 KB)" (with a file upload input field showing "Choose File | No file chosen"), "Email ID of Institute" (with a text input field), "Remarks (if any)" (with a text input field), and "Confirm Captcha" (with a text input field and a CAPTCHA image showing "V3T9G"). A large orange "Submit" button is located at the bottom of the form.

Institutes are requested to enter the ADMF deposited transactions detail here (<https://hstes.org.in/ADMFDdepositForm>) along with proof of transactions.

Steps:

- 01. Select District.**
- 02. Select Institute Name**
- 03. It will show Total ADMF Due as on 31-03-2024.**
- 04. Enter amount deposited in the HSTES Account.**
- 05. Enter Transaction ID/Challan No.**
- 06. Enter Transaction Date.**
- 07. Upload proof of Transaction (copy of Challan/Transaction proof in PDF format under 100 Kb in Size)**
- 08. Enter Email ID of Institute. (Email will be sent about transaction confirmation)**
- 09. Enter Remarks if any.**
- 10. Enter Captcha verification.**
- 11. Click on Submit Button.**

Institutes can also find the details of ADMF for the link as below:

<https://hstes.org.in/ADMF>